

Trustees:

Jill Bock
President

Marinda Thornbrough
Vice President

Cherie Rone
Sec/Treasurer

Brenda Tillman
Member

Joe Brashears
Member

**NEW MADRID COUNTY
Library**

309 East Main Street
Portageville, MO 63873
Phone 573-379-3583 Fax 573-379-9220

Library Director
Lori Robinson

Branches:

Risco

Parma

Gideon

Matthews

Morehouse

New Madrid

Portageville Hdq.

**MINUTES OF THE REGULAR MEETING OF THE NEW MADRID
COUNTY LIBRARY TRUSTEES**

APRIL 17, 2025 2:00P.M.

AT THE NEW MADRID COUNTY LIBRARY PORTAGEVILLE BRANCH

MEMBERS PRESENT: Jill Bock, Joe Brashears, Marinda Thornbrough, Brenda Tillman

MEMBERS ABSENT: Cherie Rone

- I. Meeting called to order by President, Jill Bock.
- II. Minutes of the March 2025 regular meeting were presented. Motion to approve the March minutes was made by Marinda Thornbrough; second by Brenda Tillman. All members in attendance in favor; Joe Brashears abstained as he was absent for the March 2025 regular meeting.
- III. Financial report and expenses for March and April 2025 were presented. Motion to approve the March and April report and expenditures was made by Joe Brashears; second by Brenda Tillman. All members in attendance in favor.
- IV. **DIRECTOR'S REPORT**
 - a. Alison Whitten, Assistant Director presented information on 3 Digital Databases that would be beneficial for moving the library into the direction of streaming. The Kanopy database is a collection of 31,000+ films and tv shows that patrons would download an app onto laptops, t.v.'s, phones, etc. and enjoy at home. Discussion followed.

The second database was Blackstone. It is an audio database of approximately 7,000 titles. With the almost total elimination of CD players, this would be another beneficial way the library would move forward into the streaming service. Discussion followed.

The third database is Creativebug, which offers a wide range of classes, tutorials, and live events covering how-to's for just about everything—from crafting and DIY projects to art techniques and creative skills. Discussion followed.

- b. Alison has submitted a \$5,000 Dollar General Store Grant for Early Literacy at the Library. Recipients will be announced in August.
- c. Legislation update—House Bill 903 passed the Senate and Workforce Development Committee and will now go to the Senate. If it passes the Senate it will go to the House of Representatives. This is the Bill that could change the amount of personal property tax the library receives.
- d. Assistant Director's office partially flooded during the heavy rain. Lori will get bids for repairs to the wall and for removing carpet and replacing with vinyl floor.

V. OLD BUSINESS

- a. The 2024 Audit was completed and each Board member was given a copy. The only finding was in the non-established separation of duties, which as of August 2024 was implemented with the addition of an Assistant Director.
- b. Board was presented with a copy of the Library Conduct Policy and Procedure and the Privacy Policy from the March 2025 meeting. Discussion followed. Motion to approve both policies was made by Joe Brashears; second by Marinda Thornbrough. All members in attendance in favor.
- c. New hours for New Madrid branch librarians was discussed and changes will take effect on April 21, 2025.

VI. NEW BUSINESS

- a. Motion to approve the Kanopy, Blackstone, and Creativebug databases was made by Brenda Tillman; second by Joe Brashears. All members in attendance in favor.
- b. Lori is to get quotes for adding 5 cabinet doors to the Circulation desk at Portageville.

VII. OTHER

- a. Summer Reading Program banners have been ordered and will be displayed at each branch. They will be re-usable.
- b. Lori and Alison will attend the MPLD (Missouri Public Library Director's) meeting in Branson in June.
- c. Lori and Alison attended the 3D meeting in Dexter in March.
- d. Events flyer for May discussed.
- e. Joe Brashears, Mayor of Morehouse and Board member informed the Board that the City of Morehouse will be applying for a CDBG Facilities Grant which would allow for a space for the library to be added to the Community Center. He asked that the library provide an in-kind donation in providing books, shelves, tables, chairs, etc. for setting up and maintaining the library. The City of Morehouse would provide a lease, in order that the library would not be moved after providing such services. All utilities and WIFI would be provided by the City of Morehouse as well. The Board members in attendance unanimously agreed to the in-kind donation, as the by-laws state as long as the building is provided, then we will provide those services.

VIII. ADJOURNMENT

Motion to adjourn the meeting was made by Joe Brashears; second by Marinda Thornbrough. All members in attendance in favor.

Presiding Officer: Jill Bock
Jill Bock, President

Director: Lori Robinson
Lori Robinson