

Trustees:

Jill Bock
President

Marinda Thornbrough
Vice President

Cherie Rone
Sec/Treasurer

Brenda Tillman
Member

Joe Brashears
Member

NEW MADRID COUNTY
Library

309 East Main Street
Portageville, MO 63873
Phone 573-379-3583 Fax 573-379-9220

Library Director
Lori Robinson

Branches:

Risco

Parma

Gideon

Matthews

Morehouse

New Madrid

Portageville Hdq.

NOTICE OF TRUSTEES MEETING

THE NEW MADRID COUNTY LIBRARY BOARD WILL MEET ON
THURSDAY, MAY 21, 2026 AT 2 P.M.
AT THE NEW MADRID COUNTY LIBRARY, PORTAGEVILLE BRANCH

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF APRIL & MAY 2026 AGENDA; APPROVAL OF MARCH 2026 MINUTES (NO MEETING IN APRIL DUE TO LACK OF QUORUM)
4. APPROVAL OF REVENUE AND EXPENSE REPORTS FOR APRIL & MAY
5. LIBRARY DIRECTOR'S REPORT
6. OLD BUSINESS
7. NEW BUSINESS
 - a. Expansion
8. EXECUTIVE SESSION: A VOTE MAY BE TAKEN TO CLOSE PART OF THE MEETING FOR DISCUSSION OF PENDING LITIGATION, LEGAL ACTION/ADVICE, PERSONNEL, AND /OR ACQUISITIONS OF PROPERTY INVOLVING THE NEW MADRID COUNTY LIBRARY IN ACCORDANCE WITH SECTION 610-021 RSMO.
9. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF THE NEW MADRID COUNTY
LIBRARY TRUSTEES
APRIL 16, 2026 AT 2 P.M.
AT THE NEW MADRID COUNTY LIBRARY PORTAGEVILLE BRANCH

MEETING CANCELLED DUE TO LACK OF QUORUM

PETTY CASH

PETTY CASH ON HAND 04/01/2026	\$	55.43
SHAWN FOURTHMAN--TAKE DOWN AND REMOVE SHELVES @RISCO	\$	(40.00)
STACY YOUNG--WEEDEAT AT PORTAGEVILLE	\$	(15.00)
PETTY CASH ON HAND 04/30/2026	\$	<u>0.43</u>

LOCATION OF FUNDS

PETTY CASH	\$	0.43
ALLIANCE BANK CD	\$	530,731.26
BANK OF NEW MADRID CHECKING	\$	485,783.32
BANK OF NEW MADRID CD--48941	\$	437,094.91
BANK OF NEW MADRID CD-49514	\$	566,668.83
BANK OF NEW MADRID CD--48763 (LEUER)	\$	52,973.21
FIRST STATE BANK AND TRUST CD-5516781	\$	534,078.30
FIRST STATE BANK AND TRUST SAVINGS #5220513	\$	450,725.29
SOUTHERN BANK CD--310004020	\$	<u>480,983.30</u>
	\$	3,539,038.85

CASH ON HAND AS OF 04/30/2026 \$ 3,539,038.85

NEW MADRID COUNTY LIBRARY
Profit & Loss Budget vs. Actual
 January through December 2026

*Income and Expense
and % of budget
Rec'd and spent*

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
Income				
COUNTY TAXES	608,529.88	700,036.00	-91,506.12	86.9%
IN LIEU OF TAXES	12,013.36	5,000.00	7,013.36	240.3%
INTEREST BANK	34,031.54	40,000.00	-5,968.46	85.1%
COPIES & FAXES	1,081.25	2,000.00	-918.75	54.1%
GIFTS				
GIFTS - NEW MAD	32.00			
GIFTS - PO	142.99			
Total GIFTS	174.99			
A&E	0.00	12,000.00	-12,000.00	0.0%
EQUALIZATION	6,154.04	7,000.00	-845.96	87.9%
GRANTS	3,629.02	3,000.00	629.02	121.0%
STATE AID	5,281.26	10,000.00	-4,718.74	52.8%
MISCELLANEOUS INCOME	282.20			
Total Income	671,177.54	779,036.00	-107,858.46	86.2%
Gross Profit	671,177.54	779,036.00	-107,858.46	86.2%
Expense				
AUTOMATION	4,771.05	13,000.00	-8,228.95	36.7%
BUILDING IMPROVEMENTS - PVILLE	0.00	20,000.00	-20,000.00	0.0%
SIKESTON LIBRARY FEES	15,000.00	15,000.00	0.00	100.0%
100 · SALARIES & WAGES				
101 · SALARIES	104,282.67	340,000.00	-235,717.33	30.7%
Total 100 · SALARIES & WAGES	104,282.67	340,000.00	-235,717.33	30.7%
110 · TAXES PAYROLL	7,856.62	28,000.00	-20,143.38	28.1%
120 LAGERS/RETIREMENT EXPENSE	189.72	700.00	-510.28	27.1%
130 · MO UNEMPLOYMENT EXPENSE	0.00			
140 · HEALTH INS (EMPLOYEE)	23,452.43	60,000.00	-36,547.57	39.1%
200 · MATERIALS				
201 · BOOKS	17,389.14	60,000.00	-42,610.86	29.0%
210 · AUDIOVISUAL	787.71	7,000.00	-6,212.29	11.3%
220 · PERIODICALS	484.20	1,000.00	-515.80	48.4%
225 · LIBRARY OF THINGS	1,215.47	3,000.00	-1,784.53	40.5%
Total 200 · MATERIALS	19,876.52	71,000.00	-51,123.48	28.0%
300 · PROGRAMS				
305 · SUMMER READING PROGR...	3,291.75	10,000.00	-6,708.25	32.9%
306 · EVENT SUPPLIES	1,083.34	6,000.00	-4,916.66	18.1%
Total 300 · PROGRAMS	4,375.09	16,000.00	-11,624.91	27.3%
400 · SUPPLIES				
401 · OFFICE/MAINT	1,975.76	20,000.00	-18,024.24	9.9%
410 · PROMOTIONAL	2,603.81	5,000.00	-2,396.19	52.1%
420 · POSTAGE	0.00	200.00	-200.00	0.0%
Total 400 · SUPPLIES	4,579.57	25,200.00	-20,620.43	18.2%
500 · TRAVEL				
501 · TRUSTEES	0.00	1,500.00	-1,500.00	0.0%
502 · STAFF/TRAINING	640.00	3,000.00	-2,360.00	21.3%
510 · VEHICLE MAINTENANCE	2,392.35	3,000.00	-607.65	79.7%
Total 500 · TRAVEL	3,032.35	7,500.00	-4,467.65	40.4%

NEW MADRID COUNTY LIBRARY
Profit & Loss Budget vs. Actual
 January through December 2026

	Jan - Dec 26	Budget	\$ Over Budget	% of Budget
600 · INSURANCE				
601 · PROPERTY	5,371.80	15,000.00	-9,628.20	35.8%
602 · COMMERCIAL AUTO	0.00	750.00	-750.00	0.0%
603 · LIABILITY	0.00	1,800.00	-1,800.00	0.0%
604 · WORKERS COMP	0.00	1,200.00	-1,200.00	0.0%
605 · BONDING	0.00	900.00	-900.00	0.0%
Total 600 · INSURANCE	5,371.80	19,650.00	-14,278.20	27.3%
710 · PORTAGEVILLE FACILITY				
711 · UTILITIES - PVILLE	5,312.93	14,000.00	-8,687.07	37.9%
713 · BUILDING MAINT - PVILLE	3,872.49	10,000.00	-6,127.51	38.7%
714 · EQUIPMENT MAINT - PVILLE	324.12	4,000.00	-3,675.88	8.1%
715 · FURNISHINGS - PVILLE	5,118.41	2,000.00	3,118.41	255.9%
Total 710 · PORTAGEVILLE FACILITY	14,627.95	30,000.00	-15,372.05	48.8%
720 · GIDEON FACILITY				
721 · UTILITIES - GIDEON	1,479.78	5,000.00	-3,520.22	29.6%
723 · BUILDING MAINT - GIDEON	625.00	2,000.00	-1,375.00	31.3%
Total 720 · GIDEON FACILITY	2,104.78	7,000.00	-4,895.22	30.1%
730 · MATTHEWS FACILITY				
731 · UTILITIES - MATTHEWS	300.00	300.00	0.00	100.0%
735 · FURNISHINGS	158.93			
Total 730 · MATTHEWS FACILITY	458.93	300.00	158.93	153.0%
740 · MOREHOUSE FACILITY				
741 · UTILITIES - MOREHOUSE	1,037.89	2,500.00	-1,462.11	41.5%
Total 740 · MOREHOUSE FACILITY	1,037.89	2,500.00	-1,462.11	41.5%
750 · NEW MADRID FACILITY				
758 · NEW MADRID TRUST EXPE...	19,150.79	30,000.00	-10,849.21	63.8%
751 · UTILITIES - NEW MAD	3,325.72	10,000.00	-6,674.28	33.3%
753 · BUILDING MAINT - NEW MAD	2,895.00	5,000.00	-2,105.00	57.9%
754 · EQUIPMENT MAINT - NEW M...	0.00	1,000.00	-1,000.00	0.0%
Total 750 · NEW MADRID FACILITY	25,371.51	46,000.00	-20,628.49	55.2%
760 · PARMA FACILITY				
762 · BUILDING MAINTENANCE	2,350.00	0.00	2,350.00	100.0%
761 · UTILITIES - PARMA	300.00	300.00	0.00	100.0%
Total 760 · PARMA FACILITY	2,650.00	300.00	2,350.00	883.3%
770 · RISCO FACILITY				
772 · BUILDING MAINTENANCE	829.62			
771 · UTILITIES - RISCO	300.00	300.00	0.00	100.0%
Total 770 · RISCO FACILITY	1,129.62	300.00	829.62	376.5%
801 · NEW EQUIPMENT	4,617.20	73,186.00	-68,568.80	6.3%
900 · LEGAL/PROFESSIONAL				
920 · PROFESSIONAL DUES	217.00	400.00	-183.00	54.3%
Total 900 · LEGAL/PROFESSIONAL	217.00	400.00	-183.00	54.3%
1000 · MISCELLANEOUS EXPENSE	1,061.24	3,000.00	-1,938.76	35.4%
Total Expense	246,063.94	779,036.00	-532,972.06	31.6%
Net Income	425,113.60	0.00	425,113.60	100.0%

NEW MADRID COUNTY LIBRARY
Profit & Loss
April 2026

April
Expenses
&
Income

	<u>Apr 26</u>
Income	
COUNTY TAXES	7,279.58
INTEREST BANK	12,146.97
COPIES & FAXES	366.75
EQUALIZATION	6,154.04
STATE AID	5,281.26
MISCELLANEOUS INCOME	250.00
Total Income	<u>31,478.60</u>
Gross Profit	31,478.60
Expense	
AUTOMATION	4,334.56
100 · SALARIES & WAGES	
101 · SALARIES	25,653.48
Total 100 · SALARIES & WAGES	<u>25,653.48</u>
110 · TAXES PAYROLL	1,932.23
120 · AGERS/RETIREMENT EXPENSE	47.43
130 · MO UNEMPLOYMENT EXPENSE	0.00
140 · HEALTH INS (EMPLOYEE)	4,676.27
200 · MATERIALS	
201 · BOOKS	3,817.42
210 · AUDIOVISUAL	247.96
Total 200 · MATERIALS	<u>4,065.38</u>
300 · PROGRAMS	
305 · SUMMER READING PROGRAM	180.25
306 · EVENT SUPPLIES	647.42
Total 300 · PROGRAMS	<u>827.67</u>
400 · SUPPLIES	
401 · OFFICE/MAINT	291.39
Total 400 · SUPPLIES	<u>291.39</u>
500 · TRAVEL	
502 · STAFF/TRAINING	380.85
510 · VEHICLE MAINTENANCE	140.74
Total 500 · TRAVEL	<u>521.59</u>
710 · PORTAGEVILLE FACILITY	
711 · UTILITIES - PVILLE	1,199.94
713 · BUILDING MAINT - PVILLE	504.00
714 · EQUIPMENT MAINT - PVILLE	149.34
715 · FURNISHINGS - PVILLE	4,778.76
Total 710 · PORTAGEVILLE FACILITY	<u>6,632.04</u>
720 · GIDEON FACILITY	
721 · UTILITIES - GIDEON	324.71
Total 720 · GIDEON FACILITY	<u>324.71</u>
740 · MOREHOUSE FACILITY	
741 · UTILITIES - MOREHOUSE	191.01
Total 740 · MOREHOUSE FACILITY	<u>191.01</u>
750 · NEW MADRID FACILITY	
758 · NEW MADRID TRUST EXPENSE	1,177.50
751 · UTILITIES - NEW MAD	653.51
753 · BUILDING MAINT - NEW MAD	475.00
Total 750 · NEW MADRID FACILITY	<u>2,306.01</u>

NEW MADRID COUNTY LIBRARY

Profit & Loss

April 2026

	<u>Apr 26</u>
770 · RISCO FACILITY	
772 · BUILDING MAINTENANCE	<u>500.00</u>
Total 770 · RISCO FACILITY	500.00
1000 · MISCELLANEOUS EXPENSE	<u>267.41</u>
Total Expense	<u>52,571.18</u>
Net Income	<u><u>-21,092.58</u></u>

NEW MADRID COUNTY LIBRARY
Profit & Loss Detail
 May 2026

*Invoices paid
in May*

Type	Date	Num	Name	Memo	Debit	Credit
Income						
COUNTY TAXES						
Deposit	05/07/2026		DEWAYNE NOW...	APRIL		2,190.77
Total COUNTY TAXES					0.00	2,190.77
Total Income					0.00	2,190.77
Gross Profit					0.00	2,190.77
Expense						
AUTOMATION						
General Journal	05/08/2026	1278	INTUIT PAYROLL	PAYROLL	37.00	
General Journal	05/08/2026	1278	GOOGLE	EMAIL	41.99	
Check	05/14/2026		CREATIVE DESI...	MONTHLY WEB HOSTING	25.00	
Total AUTOMATION					103.99	0.00
140 · HEALTH INS (EMPLOYEE)						
General Journal	05/01/2026	1281	UNITED HEALTH...	HEALTH INSURANCE	4,676.27	
Total 140 · HEALTH INS (EMPLOYEE)					4,676.27	0.00
200 · MATERIALS						
201 · BOOKS						
General Journal	05/08/2026	1278	AMAZON	BOOKS	3,716.81	
Check	05/14/2026		PERMA BOUND	BOOKS	309.52	
Total 201 · BOOKS					4,026.33	0.00
210 · AUDIOVISUAL						
General Journal	05/08/2026	1278	AMAZON	DVDS	91.46	
Total 210 · AUDIOVISUAL					91.46	0.00
225 · LIBRARY OF THINGS						
General Journal	05/08/2026	1278	AMAZON	ITEMS FOR LIBRARY OF THINGS	1,215.47	
Total 225 · LIBRARY OF THINGS					1,215.47	0.00
Total 200 · MATERIALS					5,333.26	0.00
300 · PROGRAMS						
305 · SUMMER READING PROGRAM						
General Journal	05/08/2026	1278	AMAZON	SUPPLIES FOR SRP	44.89	
Total 305 · SUMMER READING PROGRAM					44.89	0.00
306 · EVENT SUPPLIES						
General Journal	05/08/2026	1278	AMAZON	SUPPLIES FOR PROGRAMS	230.62	
Total 306 · EVENT SUPPLIES					230.62	0.00
Total 300 · PROGRAMS					275.51	0.00
400 · SUPPLIES						
401 · OFFICE/MAINT						
General Journal	05/08/2026	1278	AMAZON	CLEANING SUPPLIES	7.78	
General Journal	05/08/2026	1278	AMAZON	COPY PAPER	82.50	
Total 401 · OFFICE/MAINT					90.28	0.00
Total 400 · SUPPLIES					90.28	0.00
500 · TRAVEL						
502 · STAFF/TRAINING						
Check	05/07/2026	8430	SHELIA OSHEA	TRAVEL TO RISCO	15.40	
General Journal	05/08/2026	1278	EZREGISTER	CONFERENCE REGISTRATION, MEA...	106.84	
Total 502 · STAFF/TRAINING					122.24	0.00

NEW MADRID COUNTY LIBRARY

Profit & Loss Detail

May 2026

Type	Date	Num	Name	Memo	Debit	Credit
510 · VEHICLE MAINTENANCE						
General Journal	05/08/2026	1278	4WAY	GAS	116.48	
Total 510 · VEHICLE MAINTENANCE					116.48	0.00
Total 500 · TRAVEL					238.72	0.00
600 · INSURANCE						
601 · PROPERTY						
Check	05/07/2026	8429	ELLINGTON INS...	EARTHQUAKE PRREMIUM	5,371.80	
Total 601 · PROPERTY					5,371.80	0.00
Total 600 · INSURANCE					5,371.80	0.00
710 · PORTAGEVILLE FACILITY						
711 · UTILITIES - PVILLE						
General Journal	05/08/2026	1286	CITY OF PORTA...	WATER, TRASH, SEWER	127.55	
General Journal	05/14/2026	1289	ATT	PHONE	249.20	
General Journal	05/14/2026	1290	Ameren Missouri	ELECTRIC	349.73	
General Journal	05/14/2026	1292	LIBERTY UTILITI...	GAS	90.52	
Total 711 · UTILITIES - PVILLE					817.00	0.00
713 · BUILDING MAINT - PVILLE						
General Journal	05/08/2026	1278	VAUGHAN'S CO...	SECURITY SYSTEM UPGRADE	550.00	
General Journal	05/09/2026	1279	L&B SOLUTIONS...	REPLACE SECURITY LIGHTS	565.00	
Check	05/14/2026		UNITED TERMIT...	PEST CONTROL	50.00	
Check	05/14/2026		WOODS LUMBE...	SUPPLIES FOR TOILET REPAIR	5.49	
Total 713 · BUILDING MAINT - PVILLE					1,170.49	0.00
714 · EQUIPMENT MAINT - PVILLE						
General Journal	05/08/2026	1288R	NOVATECH	Reverse of GJE 1288 -- For CHK 8399 ...		74.67
Total 714 · EQUIPMENT MAINT - PVILLE					0.00	74.67
715 · FURNISHINGS - PVILLE						
General Journal	05/08/2026	1278	AMAZON	LAMPS AND PICTURE FRAMES	118.66	
Total 715 · FURNISHINGS - PVILLE					118.66	0.00
Total 710 · PORTAGEVILLE FACILITY					2,106.15	74.67
720 · GIDEON FACILITY						
721 · UTILITIES - GIDEON						
General Journal	05/08/2026	1278	CRICKET WIREL...	PHONE	30.00	
General Journal	05/08/2026	1285	CITY OF GIDEON	WATER, TRASH, SEWER	80.46	
General Journal	05/14/2026	1290	Ameren Missouri	ELECTRIC	90.28	
Total 721 · UTILITIES - GIDEON					200.74	0.00
723 · BUILDING MAINT - GIDEON						
General Journal	05/14/2026	1291	L&B SOLUTIONS...	REPLACED FLAGPOLE LIGHT	200.00	
General Journal	05/14/2026	1291	L&B SOLUTIONS...	HVAC SPRING/FALL CONTRACT	250.00	
Total 723 · BUILDING MAINT - GIDEON					450.00	0.00
Total 720 · GIDEON FACILITY					650.74	0.00
740 · MOREHOUSE FACILITY						
741 · UTILITIES - MOREHOUSE						
General Journal	05/08/2026	1278	CRICKET WIREL...	PHONE	30.00	
General Journal	05/14/2026	1290	Ameren Missouri	ELECTRIC	24.52	
General Journal	05/14/2026	1292	LIBERTY UTILITI...	GAS	116.77	
Total 741 · UTILITIES - MOREHOUSE					171.29	0.00
Total 740 · MOREHOUSE FACILITY					171.29	0.00

NEW MADRID COUNTY LIBRARY

Profit & Loss Detail

May 2026

Type	Date	Num	Name	Memo	Debit	Credit
750 · NEW MADRID FACILITY						
758 · NEW MADRID TRUST EXPENSE						
General Journal	05/01/2026	1282	PROQUEST LLC	ANCESTRY RENEWAL	1,950.79	
Total 758 · NEW MADRID TRUST EXPENSE					1,950.79	0.00
751 · UTILITIES - NEW MAD						
General Journal	05/08/2026	1278	MUNICIPAL LIG...	ELECTRIC, WATER SEWER	256.32	
General Journal	05/14/2026	1289	ATT	PHONE	251.00	
General Journal	05/14/2026	1292	LIBERTY UTILITI...	GAS	111.53	
Total 751 · UTILITIES - NEW MAD					618.85	0.00
753 · BUILDING MAINT - NEW MAD						
General Journal	05/08/2026	1278	VAUGHAN'S CO...	REPAIRS TO SECURITY SYSTEM	1,455.00	
Check	05/14/2026		TERMINIX	PEST CONTROL	35.00	
Total 753 · BUILDING MAINT - NEW MAD					1,490.00	0.00
Total 750 · NEW MADRID FACILITY					4,059.64	0.00
770 · RISCO FACILITY						
772 · BUILDING MAINTENANCE						
General Journal	05/08/2026	1278	LOWES	PAINT AND SUPPLIES	329.62	
Total 772 · BUILDING MAINTENANCE					329.62	0.00
Total 770 · RISCO FACILITY					329.62	0.00
900 · LEGAL/PROFESSIONAL						
920 · PROFESSIONAL DUES						
General Journal	05/08/2026	1278	EZREGISTER	MPLD DUES	30.00	
Total 920 · PROFESSIONAL DUES					30.00	0.00
Total 900 · LEGAL/PROFESSIONAL					30.00	0.00
1000 · MISCELLANEOUS EXPENSE						
General Journal	05/08/2026	1278	HUNTS BAKERY	REFRESHMENTS FOR MEETING	48.48	
Total 1000 · MISCELLANEOUS EXPENSE					48.48	0.00
Total Expense					23,485.75	74.67
Net Income					23,485.75	2,265.44